

PLEASE WRITE IN INK. BEFORE YOU ANSWER EACH QUESTION PLEASE READ CAREFULLY THE COLUMN HEADING, THE NOTES FOR THAT COLUMN AND THE EXAMPLES IN THE ENCLOSED LEAFLET.

STRICTLY

CONFIDENTIAL



CENSUS, WALES, 1961

W.10

SCHEDULE

Prescribed by Regulations under the Census Act, 1920, as the form to be used for approximately one tenth of the population in Wales (including Monmouthshire), for the purpose of returns in respect of (a) Private Households, and (b) Other persons in respect of whom no other form of schedule is prescribed.

For Enumerator's Use

Census District No.	Enumeration District No.
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Name and postal address of householder or other person responsible for making the return

NOTICE

1. The Head, or person acting as Head, of a private Household is required by law to make a return in this form in respect of all persons (members of the household, including visitors, employees and boarders) who are present at midnight on the night of Sunday, 23rd April, 1961, in the dwelling, and all persons who arrive at the dwelling and join the household on Monday, 24th April, 1961, before the collection of the schedule, and who have not been enumerated elsewhere, and all other persons normally living in this dwelling.

Note. Any one or more persons separately occupying a house or part of a house, flat, apartment, etc., will be regarded as a separate household for Census purposes. Persons who usually have at least one meal a day provided by the household while in residence, will be regarded as part of the household.

2. Every person is required by law to give to the person responsible for making the return such information as may be necessary to enable the return to be made. No use may, however, be made of such information by the person to whom it is given except for the purpose of making the return.

3. A person who has applied in the prescribed manner to make a separate confidential return will not be liable to give information to the Head, and in such case the person responsible for making the return will only be liable to include in his return in respect of that person the particulars required in Columns A and B within.

4. The schedule will be called for on MONDAY, 24th April, by the appointed enumerator, in order that he may not be delayed it must be ready with the answers written in the proper columns early on the morning of that day. If the answers appear to be incomplete or inaccurate, the enumerator must ask any questions necessary to enable him to correct the schedule.

5. The person responsible for making the return may, if unable to deliver the schedule to the enumerator personally, arrange for some other person to do so on his behalf. If desired, the schedule may be handed to the enumerator under cover.

6. If any person whose duty it is to make a return or to give information refuses to do so, or willfully gives false information, or uses otherwise than for the purpose of making the return any information given him for that purpose, he will be liable to a fine not exceeding Ten Pounds.

7. The contents of the schedule are strictly confidential.

E. M. T. FIRTH,
Registrar General.

PART I		All married, widowed or divorced women.		All married women.		Widowed or divorced women; OR women married more than once.		Country of birth.		For persons NOT born in Great Britain or Northern Ireland.		(c) If able to speak Welsh only, write "Welsh".		For all persons		For all persons aged 15 and over not now receiving full-time education at school, college, university, etc., write the age at which such education ended.									
Write in this column the names and surnames of all the persons to be included before you go on to the other columns. See Note 1. Babies should be included. If they have not been given a name, write "Baby" and the surname.		Relationship to the head of the household, e.g. Head, Wife, Son, Visitor, Visitor's Wife, Boarder, Employee.		If this dwelling is the person's usual address write "Here"; if not write the more usual address in full. See Note 2.		Sex "M" or "F" and Age in years at last birthday and completed months since then. See Note 3.		Persons 16 years or over. Write "Single", "Married", "Widowed", or "Divorced", or "No" at (i). See Note 4.		Write at (i) the total number of children born alive to her in marriage. See Note 5. Were any of these children born after 23rd April, 1960? Write "Yes" or "No" at (i).		Write at (i) the date of her present marriage. Has she been married more than once? Write "Yes" or "No" at (ii). If "Yes" fill in column H.		Write at (i) the date of first or only marriage. Write at (ii) the date when that marriage ended. See Note 6.		If born in Great Britain write "England", "Scotland", or "Wales", whichever applies. See Note 7. If born in Ireland write "Northern Ireland" or "Irish Republic". If born elsewhere give the country of birth, e.g. Trinidad, Poland, or write "At Sea".		See Note 8. (a) If a citizen of the Commonwealth state at (i) citizenship; e.g. United Kingdom and Colonies, Indian, Canadian. (b) If a citizen of the U.K. and Colonies state at (i) whether citizen by birth, descent, naturalisation, registration, marriage, etc. (c) For other persons state at (i) nationality e.g. Italian, Polish, Yugoslav.		(a) If able to speak Welsh only, write "Welsh". (b) If able to speak English and Welsh, write "Both". (c) For all children under six three and for persons unable to speak Welsh, insert a dash (-).		Was this person's usual address a year ago (i.e. on 23rd April, 1960) the same as that indicated in column A? Write "Yes" or "No" at (i). If "Yes" state at (ii) how many years ago the (she) moved to that address. If he (she) has lived there since birth write "birth". See Note 9. If "No" state at (ii) the full usual address on 23rd April, 1960. See Note 9.		See Note 12.	
A	B	C	D	E	F	G	H	J	K	L	M	N	O	P	Q	R	S								
			Sex: Years Months		(i) (ii)	(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)												
			Sex: Years Months		(i) (ii)	(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)												
			Sex: Years Months		(i) (ii)	(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)												
			Sex: Years Months		(i) (ii)	(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)												
			Sex: Years Months		(i) (ii)	(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)		(i) (ii)	(i) (ii)												

L State how this household occupies its accommodation (house, flat, rooms, etc.) by writing "Yes" at (a), (b), (c), (d) or (e) or by giving details at (f). See Note 9.

(a) As owner-occupiers (including purchase by mortgage)

(b) By renting it with a farm, shop or other business premises

(c) By virtue of employment

(d) By renting it from the Council or New Town Corporation

(e) By renting it from another landlord—
furnished or unfurnished

(f) In some other way—please give details:

M Has this household the use of the following in the building?

Write "Sole use" if used only by this household, or "Shared" if shared with another household, or "None". See Note 10.

(a) Cold water tap

(b) Hot water tap

(c) Fixed bath

(d) Watercloset (in the building or attached to it)

PLEASE TURN OVER FOR PARTS II AND III

Declaration to be made by the head of the household or other person making the return.

I declare that this schedule including Parts II and III overleaf is correctly filled up to the best of my knowledge and belief.

(Signature)

Information to be given to the enumerator.

Whether sharing stove and sink in shared dwellings

Number of rooms

Number of persons

Males

Females

Schedule No.

Start on other side.

PART II FOR PERSONS AGED 15 AND OVER		Fill in ONE of the Sections R, S or T for every person aged 15 and over					If in the week ending 22nd April, 1961 this person was—in employment at any time (including any part-time or casual employment), whether or not actually at work. Fill in Section R, but if the person became unemployed or retired during the week fill in Section S: —not in employment but intending to get work, or wholly retired, fill in Section S; —none of these, fill in Section T.		
Persons with qualifications in science and technology.		R	S			T			
<p>Please repeat here the names of the persons aged 15 years or over in the same order as you have written them overleaf.</p>	<p>See Note 13.</p> <p>State at (i) the academic and/or professional qualifications held.</p> <p>State at (ii) the main branch of science or technology in which the qualifications are held.</p>	<p>For persons who in the week ending 22nd April, 1961, were in employment at any time (including any part-time or casual employment), whether or not actually at work, fill in this section in respect of that employment. If the person became unemployed or retired during the week do not fill in this section, but fill in Section S. See Note 16.</p>	<p>For persons who, at the end of the week ending 22nd April, 1961, were not in employment but intending to get work or wholly retired, fill in this section in respect of the last full-time employment. See Note 18.</p>			<p>For other persons</p>			
		<p>State the name and business of the employer but if self-employed write either "self-employed employs others" or "self-employed without employees", and also the nature of the business; if a trading name is used give that name as well.</p> <p>See Notes 16, 19, 20 and 23.</p>	<p>State the full postal address of the place of work. (For transport workers, building workers, dockers, seamen and persons with no regular place of work, see Note 24.) If the work is carried on mainly at home write "at home".</p>	<p style="text-align: center;">MALES ONLY</p> <p>If you have written "part-time" in column (d) give details of the last full-time employment, showing at (i) the business of the employer or details of self-employment and at (ii) the occupation.</p>		<p>Write "Wholly retired" or "Out of work" or, if out of work and sick or injured for the whole week, write "Out of work, sick".</p>	<p>State the name and business of the last full-time employer but if self-employed write either "self-employed employs others" or "self-employed without employees", and also the nature of the business; if a trading name is used give that name as well.</p> <p>See Notes 16, 19, 20 and 23.</p>	<p>For the employment given in column (g), give the precise occupation, showing where appropriate the material worked or dealt in, and for workers at mines whether employed mainly above or below ground.</p> <p>See Note 21.</p>	<p>Write "Housewife", "Home duties", "at school", "Student", etc. as applicable.</p>
P	Q	a	b	c	d	e	f	g	h
	(i)		(i)		(i)	(i)			
	(ii)		(ii)		(ii)	(ii)			
	(i)		(i)		(i)	(i)			
	(ii)		(ii)		(ii)	(ii)			
	(i)		(i)		(i)	(i)			
	(ii)		(ii)		(ii)	(ii)			
	(i)		(i)		(i)	(i)			
	(ii)		(ii)		(ii)	(ii)			

PART III PERSONS ABSENT FROM THIS HOUSEHOLD					FILL IN ONE OF THE SECTIONS BELOW FOR EACH PERSON ABSENT AND AGED 15 YEARS AND OVER—See Note 14.						
(If no one is absent write "NONE" in column A below)					R	S			T		
Write here the names and surnames of all persons usually living in this household, who are absent on Census Night, except those arriving next day who have been included in Part I. See Note 25.		Relationship to the head of the household. e.g. Head, Wife, Son, Boarder, Boarder's wife, Employee.	Sex "M" or "F" and Age in years at last birthday and completed months since then. See Note 3.	Persons 16 years or over. Write "Single", "Married", "Widowed", or "Divorced". See Note 4.	Place of abode on Census Night; if abroad give the name of the country.	a	b		f	g	h
A	B	D	E	U	a	b	f	g	h		
		Sex: Years Months				(i)					
		Sex: Years Months				(ii)					
		Sex: Years Months				(i)					
		Sex: Years Months				(ii)					



CENSUS, WALES, 1961

NOTES AND EXAMPLES FOR SCHEDULE W.10

The schedule W.10 which accompanies this leaflet is being issued only to 10 per cent of the householders in Wales. The allocation of these 10 per cent schedules has been made on a numerical, automatic and quite impersonal basis. This arrangement will provide sufficient information on certain topics to be used for the country as a whole. These are the topics contained in columns N to T of the schedule. By this arrangement 90 per cent of the householders are relieved from giving these particulars.

In your case all these particulars are needed. Your co-operation is sought in providing accurate answers to these questions so that reliable statistics for the whole population may be obtained.

The notes will help you to give the particulars asked for. There is a reference to the number of each note in the column headings on the schedule. Please read the appropriate note and study the examples in this leaflet before you fill in the answers.

CONFIDENTIALITY

No information about any individual person, family or dwelling, will be given to anyone not employed on the Census.

NOTES

- Names and surnames (Column A)**
 - Names are wanted only to help in taking the Census.
 - Write first the name of the head of the household (if present) or acting head and then the names of relatives, visitors, boarders, employees, etc.
 - If a husband and wife are both present or both absent on Census Night write their names on consecutive lines in the appropriate parts of the schedule.
- Usual address (Column C)**
 - School children, students, etc., who live away from home during term should give their home address, not their term-time address.
 - Members of H.M. Forces should give the address of their married quarters or other home address.
 - Resident staff should regard the private house, boarding house, or other premises where they live as their usual address.

- For persons with no settled address write "None".
 - For boarders who have a settled residence with this household write "Here".
- Age (Column D)**
 - If the age is not known exactly, give it as accurately as possible.
 - Even where the birthday is only a few days after Census day, the required age is the number of years at the last birthday and 11 months.
 - For babies under one month old write "Under 1 month".
 - Marriage, etc., (Column E)**

If a person is legally separated, not divorced, write "Married".
 - Children (Column F)**

Include in the number of children born alive to the mother in marriage, any children of a previous marriage and any that have died.
 - End of first marriage (Column H)**

Write at (ii) the date of her first or only husband's death or date of divorce.

- Country of birth (Column J)**

For the purposes of the Census, persons born in Monmouthshire should write "Wales".
- Citizenship or nationality (Column K)**
 - For citizens of the Irish Republic write "Irish".
 - For British protected persons give the protectorate or trust territory, e.g. Uganda, Tanganyika.
- Ownership and renting (Panel L)**

Leaseholds. If the household occupy their house, flat, etc. on a lease which was originally granted for more than 21 years, or has since been extended for more than 21 years, write "Yes" at (a). For shorter leases answer one of the other parts of the question in Panel L.

By virtue of employment. If the accommodation is provided in connection with the employment of a member of the household and ceases to be provided after the employment comes to an end (e.g. a tied cottage, caretaker's flat) write "Yes" at (c) whether rent is paid or not.

- Household arrangements (Panel M)**
 - Cold water tap.** This refers to a tap within the building. It does not include a tap in an open yard or a public standpipe. If only the latter are available, the answer "None" should be given.
 - Hot water tap.** This means water piped to any form of heating appliance which will allow hot water to be drawn from a tap within the building, e.g. a boiler, tank with immersion heater, geyser, or sink heater.
 - Fixed bath.** This means a bath permanently installed with a waste pipe leading outside the building. It does not matter for this purpose whether there is water piped to it or whether the room where it is installed is used only as a bathroom or not.
 - Watercloset.** This means any watercloset emptying into a main sewer, septic tank or cesspool. It does not include a chemical closet or earth closet. It must be within the building or attached to it.

Continued overleaf

EXAMPLES OF COMPLETED

FRONT

First

Name and Surname	Relation	Usual Residence	Sex: Age	Single, Married, etc.	Children	Date of Marriage	Previous Marriage	Country of Birth	Nationality	Language	Previous Address, etc.	Education
A. Evans	Head	Here	62 4	Married	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Wales	(i) — (ii) —	Welsh	(i) Yes (ii) 23	23
Olwen Evans	Wife	Here	51 3	Married	(i) 1 (ii) No	(i) 2nd Apr. 1938 (ii) No	(i) — (ii) —	Wales	(i) — (ii) —	Welsh	(i) Yes (ii) 23	16
Linda Evans	Daughter	Here	20 1	Single	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) Yes (ii) birth	18
Joie C. Cooper	Visitor	92 Bridge St., Fango, Kent	40 2	Married	(i) 3 (ii) No	(i) 3rd Nov. 1951 (ii) Yes	(i) 8th May, 1941 (ii) 9th June, 1942	England	(i) — (ii) —	—	(i) Yes (ii) 2	14

Second

E. A. Jones	Head	Here	21 3	Single	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) No (ii) — (iii) 8 Church St., Eye, Suffolk.	16
Clara Gibbons	Friend sharing	Here	20 2	Single	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Jamaica	(i) U.K. & Colonies (ii) By Birth	—	(i) No (ii) — (iii) Queen St., Kingston Jamaica	14

Third

E. D. Roberts	Head	Here	50 6	Married	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) Yes (ii) 15	18
Maria L. Roberts	Wife	Here	42 9	Married	(i) 1 (ii) No	(i) 3rd Apr. 1956 (ii) Yes	(i) 9th May, 1940 (ii) 6th June, 1950	France	(i) U.K. & Colonies (ii) By registration	—	(i) Yes (ii) 10	15
Paul M. Dupont	Stepson	3 Rue de Paris Versailles, France	19 2	Single	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	France	(i) French (ii) —	—	(i) Yes (ii) 3	—
Terence O'Leary	Visitor	301 Kings Rd., London, S.W.11	23 5	Single	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Irish Republic	(i) Irish (ii) —	—	(i) Yes (ii) 5	18
Melany Hughes	Employee	Here	54 2	Widow	(i) None (ii) No	(i) — (ii) —	(i) 1st Mar. 1939 (ii) 2nd Apr. 1942	Wales	(i) — (ii) —	Both	(i) Yes (ii) 11	14

Fourth

Katherine Davis	Acting Head	Here	49 1	Married	(i) 2 (ii) No	(i) 1st May, 1930 (ii) No	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) Yes (ii) 26	14
Edward Davis	Son	Here	23 9	Married	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) Yes (ii) birth	16
Janet P. Davis	Daughter in law	Here	21 1	Married	(i) 1 (ii) Yes	(i) 2nd Jan. 1960 (ii) No	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) No (ii) — (iii) Germany	16
Blair Davis	Grandson	Here	Under 1 month	—	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Germany	(i) U.K. & Colonies (ii) By descent	—	(i) No (ii) — (iii) None	—
Hugh Rees	Boarder	Here	30 7	Married	(i) — (ii) —	(i) — (ii) —	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) Yes (ii) 2	14
Wendy Rees	Boarder's Wife	Here	29 6	Married	(i) None (ii) No	(i) 2nd Nov. 1955 (ii) No	(i) — (ii) —	Wales	(i) — (ii) —	Both	(i) Yes (ii) 2	14

SCHEDULES

Example

Names	Science, etc.	R	Employer's Business	Occupation	Place of Work	Hours	Males, part-time	S Retir. ed, etc.	Last Employer	Less Occupation	Housewife, Student, etc.
J. Evans	(i) B.Sc. (Eng.) (ii) Electrical Engineering	a	—	b (i) — (ii) —	c —	d —	e —	f —	g Associated Engineering Co. Ltd. Consulting Electrical Engineers	h Research Electrical Engineer	t
O. Evans	(i) — (ii) —	—	—	(i) — (ii) —	—	—	—	Retired	—	—	—
L. Evans	(i) — (ii) —	—	C. and A. Hospital Management Committee Hospital Service	(i) Radiographer (ii) Student	C. and A. Hospital Bangor, Caerns.	(i) Full time (ii) —	—	—	—	—	Housewife
J. C. Cooper	(i) — (ii) —	—	—	(i) — (ii) —	—	—	—	—	—	—	Housewife

Example

E. A. Jones	(i) — (ii) —	—	C. Jones & Co., Quarry Machinery Makers	(i) Shorthand Typist (ii) —	Broad Works, Caernarvon.	(i) Full time (ii) —	—	—	—	—	—
C. Gibbons	(i) — (ii) —	—	—	(i) — (ii) —	—	—	—	Out of Work	District Transport Co. Bus Company	Bus Conductor	—

Example

E. D. Roberts	(i) — (ii) —	—	Self-employed employs others Solicitors	(i) Solicitor (ii) —	25 Bow Road, Cardiff.	(i) Full time (ii) —	—	—	—	—	—
M. L. Roberts	(i) — (ii) —	—	J. D. Roberts, Solicitors.	(i) Solicitor's Clerk (ii) —	25 Bow Road, Cardiff.	(i) Part time (ii) 24	—	—	—	—	—
P. M. Dupont	(i) — (ii) —	—	—	(i) — (ii) —	—	—	—	—	—	—	Medical Student
T. O'Leary	(i) — (ii) —	—	Globe Insurance Co., Insurance Brokers	(i) Accountant (ii) Articled Pupil	Globe House, Cleapside, London, E.C.2.	(i) Full time (ii) —	—	—	—	—	—
M. Hughes	(i) — (ii) —	—	Private	(i) Housekeeper (ii) —	At Home	(i) Full time (ii) —	—	—	—	—	—

Example

K. Davis	(i) — (ii) —	—	—	(i) — (ii) —	—	—	—	—	—	—	—
E. Davis	(i) — (ii) —	—	Dominion Engineering Ltd. Office Machinery Mfrs.	(i) Maintenance Electrician (ii) —	The Wharfe, Swansea, Glam.	(i) Full time (ii) —	—	—	—	—	Housewife
J. P. Davis	(i) — (ii) —	—	—	(i) — (ii) —	—	—	—	Out of Work Sick	J. Watt, Dairy Farmer	Dairymaid	—
H. Rees	(i) — (ii) —	—	Dominion Stores Departmental Store	(i) Hardware Dept. Assistant (ii) —	14 River Walk, Mumbles, Glam.	(i) Part time (ii) 20	National Coal Board Coal Mining. Back Ripper, below ground	—	—	—	—
B. Rees	(i) — (ii) —	—	Ministry of Works	(i) Temp. Clerical Officer (ii) —	16 High Street Swanses, Glam.	(i) Full time (ii) —	—	—	—	—	—

Notes (continued)

e.g. For a household which shares the use of a fixed bath and water-closet, and has the sole use of the cold water supply but has no hot water supply the entries would be—

- (a) Cold water tap—Sole use. (c) Fixed bath—Shared.
(b) Hot water tap—None. (d) Watercloset—Shared.

11. Change of address, etc. (Column N)

- (a) "Years" means completed years, e.g., for 4 years 11 months write "4 years".
(b) Give the whole period since the person moved to the address indicated in column C even if he or she has since been temporarily away, e.g. owing to National Service, other war service, or evacuation.

12. End of full-time education (Column O)

For persons not now receiving full-time education, but intending to resume it later, state the age at which education was discontinued. For students actually enrolled in a course of full-time study which involves spending part of the time in employment, make no entry in this column.

13. Scientific qualifications (Column Q)

- (a) The information required is in respect of all persons, irrespective of present occupation, who hold one or more of the qualifications listed below in a branch of science or technology excluding medicine, dentistry, pharmacy, optics, veterinary science, architecture, economics, geography and the social sciences.
(b) For all persons holding one or more of the following qualifications in a branch of science or technology, give particulars for the type of qualification as indicated below—

Qualifications	Examples
University degree or University Diploma of equivalent standard. (It is not necessary to list qualifications higher than a First degree or diploma.)	B.Sc. or B.A. or University Diploma
Associateship or Diploma of University Degree standard awarded by an educational institution other than a university.	Dip. Tech. (N.C.T.A.) or A. of Camborne School of Mines, or A. of Manchester College of Science and Technology, or A. of Heriot-Watt College.
Graduate or Corporate membership of a professional institution.	Grad. M. of Institution of Electrical Engineers, or Corp. M. of Institution of Civil Engineers

- (c) One of the following branches of science or technology should be entered at (ii) of column Q.

Agriculture (including dairying, estate management, forestry, and horticulture.)	
Biology (all branches)	Chemical Engineering
Chemistry (other than pharmacy) including Biochemistry	Civil and Structural Engineering
Geology	Electrical Engineering
Mathematics	Mechanical Engineering
Physics	Mining Engineering
General Science	Metallurgy

Any other science, engineering or technology (please specify) except those excluded by definition in para. (a) above.

Industry and Occupation (Sections R, S and T)

14. In employment means that the person had a job during the week ending Saturday, 22nd April, 1961, even if he was away from work because of holidays, sickness, strikes, etc. That is, a sick person is in employment if his job is waiting for him when he gets well.

For persons temporarily laid off by their employer throughout the week, answer the questions in Section R and not in Section S.

For persons who retired or became out of work during the week, complete Section S and not Section R.

"Employment" includes any service in the Armed Forces, and also jobs at which a person worked for only a few hours; e.g. for a housewife who helped in her husband's shop or did some office cleaning answer the questions in Section R and not Section T.

For persons who are at school or university full-time during term answer Section T and not Section R, even if they did paid work during the holidays.

15. "Part-time" means less than the normal hours in the employment. Employment which is normally full-time but which was interrupted by sickness, holidays, short-time working, strikes or lockouts, or which was started or stopped part way through the week, should be returned as "full-time" in Section R, column (d).

Hours worked. For part-time workers whose employment was interrupted by sickness etc., state the hours usually worked.

16. More than one employment. If the person changed his employment during the week give details of the employment in the later part of the week.

If the person normally follows more than one employment during the week give details of the main employment only.

17. For sick persons who were off work but still have their job write "full-time" or "part-time" in Section R, column (d), according to whether they would have worked full or part-time if they had not been ill.

If they have been discharged by their employer answer the questions in Section S and not in Section R.

18. For persons who have never had full-time employment, write in Section S details of the last part-time employment. If the person is looking for a first job, write "Out of work" in Section S, column (f), and "None" in columns (g) and (h).

19. Employer and employer's business.

These details are required only to help in classifying the industry or service. Describe the business fully and try to avoid using abbreviations or initials.

The following are examples of terms insufficient by themselves:—

Manufacturer, Merchant, Agent, Broker, Factor, Dealer, Engineering, Iron Works, etc.

20. Employs others means having one or more employees other than his (her) relatives living in the same household.

21. Occupation. Full and precise details of the occupation should be given in columns (b) or (h). Terms such as scientist, technician, engineer, machinist, foreman, inspector, chacker, civil servant, are too vague and should not be used by themselves. Managers or foremen should give the department where applicable; civil servants and other public officials should give their rank and the department or branch in which they are serving.

If a job is known in the trade or industry by a special name, use that name.

22. Apprentices, trainees, etc. An entry should be made at (ii) of column (b) only if persons are undergoing training for a period fixed in advance, leading to recognition as a skilled worker or technician and/or to a recognised technical, commercial or professional qualification or managerial post. Boys undergoing probationary training who have not yet entered into formal apprenticeship or learnership should be excluded.

23. Domestic servants. If in private domestic service give the occupation (e.g. Cook) in columns (b) or (h) but write only "Private" in columns (a) or (g). But complete these columns as required by the questions for persons employed in hotels, restaurants, boarding houses, etc.

24. Place of work:

Persons with no regular place of work such as sales representatives, inspectors, and building workers, who do not work daily from or at a fixed address or depot should state "No fixed place". Those working daily from or at a fixed address or depot e.g., certain transport workers, and building workers employed on a site for a long period, should give the address of the depot or site or other fixed address.

Dock workers registered under the National Dock Labour Scheme, who are in possession of a Pay Voucher Book issued by the National Dock Labour Board, should give the address of the call stand or control point where they are required to prove attendance. Registered dock workers not issued with a Pay Voucher Book by the Board, and other dock workers should give the name and address of the dock or wharf at which they are usually employed.

Seamen should give the name of their ship and the port in which it is lying.

25. Absent members of the household (Part III)

Include in Part III only those persons who usually live in this household but are temporarily away, e.g. include a schoolboy who lives at home during the holidays but is now away at boarding school, a son away on National Service or any one temporarily away on his job, on holiday or in hospital (including a new-born baby).

Do not include in Part III any one who is living in an institution such as an old people's home where he is staying permanently or for many months.